

The Family Center is looking for a part-time Visitation Assistant!

Are you looking for a part-time position – but still want the opportunity to make a difference?

The Family Center has a 12-hour position open with our Visitation Center. This position pays **\$12 an hour** and **hours will vary to include weekdays/weeknights and weekends**.

In this position, you will assist with the case management of victims of abuse and their children who utilize the visitation services through the Family Center Visitation Program. You'll be onsite to monitor visits at the Visitation Center and to facilitate safe exchanges.

Here's what we are looking for from you:

- High school diploma or equivalent
- Dependable, strong work ethic
- Ability to work independently and as a team
- Minimum six months experience working with victims/vulnerable adults who have experienced domestic violence
- Understanding of domestic and sexual abuse dynamics and trauma-informed practices
- Ability to maintain a confidential counseling and advocacy relationship
- Good conflict resolution skills
- Ability to handle crisis situations in a fast-paced environment
- Strong problem-solving and decision-making skills

If you have the flexibility, qualifications, and interest, you may be the candidate we are looking for.

Send your resume and cover letter to:

The Family Center
Attn: Sue Sippel
500 25th St. N.
Wisconsin Rapids, WI 54494
Email: director@familyctr.org
FAX: 715-421-3036

Application deadline: Open until filled