

## THE FAMILY CENTER Is looking for a Part-Time Shelter Advocate

The Family Center is looking for part-time shelter advocates who will help support survivors of domestic violence and sexual violence in our shelter. The Shelter Advocate provides a safe and comfortable environment for sheltered clients and remains non-judgmental and confidential. Work performed under the supervision of the Shelter Coordinator.

- Part time: 16 to 24 hours per week
- Shift schedule will vary depending on shelter needs, but may include evenings, overnights and/or weekends.
- Wage: \$15 per hour

### What you need:

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|--|--|---|
| ➤ High School degree or equivalent                         | ➤ Strong problem solving and decision-making skills required | ➤ Strong conflict resolution skills   |
| ➤ Minimum six months experience in a helping field of work | ➤ Knowledge of domestic and sexual violence/abuse            | ➤ Ability to work with people from diverse cultural, racial, and socio-economic backgrounds |
| ➤ Dependable, strong work ethic                            | ➤ Ability to handle multiple tasks simultaneously            | ➤ Strong ability to be non-judgmental   |
| ➤ Ability to maintain strict confidentiality               | ➤ Good oral and written communication skills                 |   |

In a nutshell ... Do you want a rewarding job? Do you want to go home at the end of the day and know you made a difference in someone's life? This may be the job for you! The Shelter Advocate provides support to shelter residents on alternate weekends during the day, evening/overnight on weeknights and weekends. They also respond to calls and walk-ins as needed, admitting clients when appropriate.

Does this sound like a good fit for you?

### **Great! Send your resume and cover letter to:**

The Family Center  
Attn: Tricia Fancher

500 25th Street North  
Wisconsin Rapids, WI 54494

Fax: 715-421-3036

Email: [director@familyctr.org](mailto:director@familyctr.org)

Deadline: open until filled.

